Trinity College Library Dublin

The University of Dublin

Trinity Information Service

INTRODUCTION

Trinity College Library is the largest library in Ireland. As a legal deposit library since 1801 it is entitled to claim, without charge, a copy of every book and periodical published in the Republic of Ireland and the United Kingdom. We also purchase a wide range of books and periodicals published elsewhere in the world. The size of the collection is nearly 4.5 million volumes, and each year it grows by about 100,000 books and 100,000 periodical issues.

These include:
- Virtually every recent book on any subject published in Ireland or Britain, c.30,000 current serials in all subjects
- Company and financial directories
- Irish and British government publications
- Publications of the European Community, OECD and other agencies
- Market research reports: Economist Intelligence Unit, Keynote, Mintel reports etc.
- Annual reports of Irish companies and a range of British companies
- Internet, online searching and a range of reference sources covering information in varying formats

Other sources within the library:
- We can call upon subject specialists within the library
- Within the University we can call upon the help and advice of the academics and researchers in all the faculties and schools within the College.
- We can access other libraries, our online information resources, our Online Catalogue network and the Internet
- The library stocks a vast range of International electronic databases and electronic books which can be called upon to provide information to clients (subject to the provisions of the Copyright Acts and licensing agreements)

HOW THE LIBRARY CAN HELP YOUR ORGANISATION

Our experienced Information team will deliver the information and documents needed by your organisation swiftly and efficiently, whether it is a quick-reference enquiry dealt with on the telephone or an in-depth search using the Library's extensive resources and its online access to international databases.
Confidentiality is a major feature of the service. It is also fast, up to date and user-friendly.

Recent enquiries have included:

- Developments in the private healthcare market over the next decade
- Any material on the role of the Chief Whip in the British Parliament
- The spread in data warehousing and web hosting in the computer industry
- Electromagnetic effects from overhead power-lines
- What are the symptoms of Chronic Fatigue and Immune Deficiency Syndrome and how it is diagnosed
- Economic costs of road accidents in Ireland
- Market research reports on credit cards, smart cards and loyalty cards in Ireland and other European countries
- Estimation of 'bollard pull' of tugs and various strengths of tow ropes

- The availability of Irish information technology graduates

Some examples of the way the service can be used:
- To supply information on an industry or a company
- To find what happened in a certain year for the purpose of an anniversary speech
- To find experts in particular fields and on particular subjects
- Bibliographic information about possible speakers at meetings etc
- To give visiting government officials or business executives background briefings on the political and economic situation of countries
- To find out contact details i.e. addresses, telephone numbers etc ⬜To retrieve legal documents e.g. case law, Acts , Bills etc

WHO USES THE SERVICE?
- Manufacturers
- Accountants
- Solicitors and Barristers
- Banks
- Government Departments
- Semi-State Bodies
- Educational Institutions
- Hospitals
- Research Bodies
- Business Consultants

HOW TO ACCESS THE SERVICE

For a basic annual fee you will be able to call on the following services:

- Searching of the Internet and other online information resources in all subject areas ⬜Searching of reference books, periodicals, etc. ⬜Loan of books
- Use of the Library by a member of your staff
- Photocopies of relevant documents subject to the provisions of the Copyright Act

ALL YOU HAVE TO DO IS

- Contact us by email, telephone or fax
- Tell us what you require
- Let us know your deadline
- Tell us what you already know so we can avoid duplication

Martin Whelan   Information Services Manager

Information Service   Trinity College Library Dublin   College Street   Dublin 2
Phone 896 1673 / 677 2125   Email infoserv@tcd.ie
Website www.tcd.ie/Library/infoserv

SCALE OF CHARGES

All charges are exclusive of VAT.

The total sum for each request, such as borrowing books, faxing articles, etc., is costed. The total is then deducted from a client's annual subscription. Clients may submit any combination of requests up to the limit of their annual subscription.

Annual Subscription

Heavy users	€2000
Light users	€ 1000

Books

Book Loan	€25 per book
Renewal of Book Loan	€10 per book
Overdue Book	€25 per book if not returned after reminder letter sent

Photocopying of Articles

1 to 10 pages	€15
11 to 20 pages	€20
21 to 40 pages	€30

Scanning and Emailing Articles

1 to 10 pages	€20
11 to 20 pages	€25
21 to 40 pages	€30

Other charges

Subject Query	€40 per 20 minutes
Query yielding no result	€10 per query
OL Scanning or Microfilming	*€2 per page minimum charge €20*
Post	€15 for 1-3 books registered parcel; €5.00 for each additional book €5 per package of articles
Replacement of lost book	€200 fine plus replacement cost of book
Additional Reader's Ticket	€100 (Number of tickets limited)
Statement of usage	€50 each
Unused subscription	Balance forfeited at year end

Non Subscribers Use (Book loans not included)

*Cost per hour	€120
*Minimum Charge	€50

*Payments to be made by Credit/Debit Card on Library secure website

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APPLICATION FOR MEMBERSHIP

NAME AND ADDRESS OF ORGANISATION

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Tel ....   Fax   ……………………………………………………

Email..

We suggest that organisations nominate one person as the main contact to whom information will be sent.

CONTACT PERSON

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Please tick where applicable:

☐   I would like to take out a subscription to the service

☐ €1000   ☐€2000

☐   I would like to receive further details of the service

☐   I would like to discuss the service with the Information Manager

☐   I would like to visit the service

WHAT OUR CLIENTS SAY ABOUT US

"The service has been subscribed to by RTÉ for the past 20 years or more, Trinity is a copyright library, and can therefore supply a range of books which are otherwise unavailable in this country.
The most beneficial aspect of the service is the speed of delivery. For RTE, currency is the most important element in information retrieval.
We access the large corpus of books available, the microfilm records of newspapers and Journals, and numerous different types of grey literature (Govt Reports etc)
Again the greatest saving and value comes in quick access to material of a consistently high quality. Utilising the British Library would take too much time, and the cost of purchasing materials would be exorbitant.
We promote the service as providing an authoritative, diverse yet accessible collection, which can be delivered swiftly.
The service is well worth subscribing to for comprehensive searching of local, national or international data. The collection can be searched remotely, and the back up of staff provides swift, comprehensive answers."

Mike Talty, RTE Reference Library

"We have been subscribing to the Information Service for several years now. It has been an important resource for books and articles for our medical staff right across the disciplines. Our requests are dealt with efficiently and delivery is prompt. Where there has been any difficulty in accessing an article, the staff have been helpful with their suggestions and have been a great support to us professionally.
For a small library such as this, it can be an expensive subscription especially if a top up is needed. However, if your budget allows, I would recommend this service."

Siobhan McCrystal Senior Librarian Stewarts Hospital

"DKM Economic Consultants have used the TCD Library Information Service for a number of years and are very happy with the service.
The first major benefit of the service relates to the comprehensive nature of TCD's collection, being a copyright library, and its wide range of electronic databases. The second major benefit is the high level of competence of the staff, their helpfulness and the consistently quick turnaround in searches.
As a result of these, the TCD service is a significant timesaver for us, and more importantly we have confidence that a search carried out by TCD will succeed in identifying a high proportion of the relevant sources.
The location of the service in the centre of Dublin is a further advantage.

We would have no hesitation in recommending the service to firms and individuals who require access to a wide range of academic and technical publications on a timely basis."

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John Lawlor, DKM Economic Consultants

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"Our subscription to the Trinity College Information Service is an indispensable part of the service that we provide to our users. Having access to Trinity College Library's unrivalled collection greatly enhances the quality of the service we can provide. The Information service is provided in a prompt and efficient manner and the staff are both professional and personable. A subscription to the Trinity Library Information service is an essential element in the provision of a comprehensive library and information service."

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Conor Kennedy, Law Reform Commission

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